FAQ – Exam sessions, attendance and credits

Where can I find the exam sessions?
Check the key academic calendar.

Can I take exams online?
No, exams are only allowed **in person**.

How can I register for an exam?
Registration is only allowed through **Uniweb.**

Where can I check the dates, time and place of my exams?
In the student agenda.

Am I eligible to register for the exam **if I have NOT attended the course**?
No, you need **mandatory attendance** of 75% for lectures and 100% for labs.

Am I allowed to ask for an extra exam session?
No, extra exams sessions are **not allowed.**

When can I register for an exam?
Exam registration is possible between 20 days and 2 days before the exam date.

Why am I NOT able to register for an exam?

- You can register **only for exams that are included in your study plan**. If your study plan is still in the "Draft" status, you cannot register for exam calls. Your study plan first needs to be approved by your Academic Committee.
- You can register for exams only if you **have paid the tuition fees.**

How many opportunities do I have to take an exam in one academic year?
Within one academic year, you have **five opportunities,** called **"appelli"** to take an exam. (For example, you have 2 "appelli" in January-February, 2 "appelli" in June-July and 1 "appello" in August-September).

What happens after I pass an exam?
Once you have sat the exam and passed it, your grade will be **published in Uniweb by the Professor**. You will receive an email informing you about this.

Can I negotiate my grade with the Professor?
No, you **cannot negotiate** the grade with your Professor!

Can I refuse a grade?
Yes, you can **refuse a grade** within 7 days from the publication of the exam and take the exam again in the next exam session. The procedure is available in Uniweb under "Home" - "Exam results", see the Student guide - Exam grade refuse for more information.

What do I have to do if I accept a grade?
If you wish to **accept your grade**, you do not have to do anything. The Professor will register the grade in your booklet after the 7-day-period has passed.

How many credits from the first year do I have to pass in order to be able to take the exams of the second year?
30 CFU. Check the degree programme regulations