

MASTER'S DEGREE in MARINE BIOLOGY (DM 270/04)

We inform the students of the Master's Degree in Marine Biology who wish to obtain their diploma on the

20th September 2024

that they are required to

- **from 3rd June 2024 to 16th July 2024** submit a Graduation Application "Domanda di Laurea" via their **Uniweb** profile (for further info visit www.unipd.it/laurearsi);
- **On Thursday, 5th September 2024 not later than 12.00 p.m.** send via email to the Segreteria Didattica of the Department of Biology, (didattica.biologia@unipd.it) and to the supervisor (Cc):
 - certificate of completion of master's degree internship (attestazione di conclusione di internato),
 - a copy of your thesis title page in PDF format.
- Not later than **Friday, 6th September 2024** send via email to palazzograssi.chioggia@unipd.it a short *abstract* in PDF format.
- Not later than **Wednesday, 4th September 2024 (11.59 p.m.)** submit an electronic file of your thesis work (**including the title page**) in PDF/A format (maximum size 40MB, file name Yoursurname_Yourgivenname.pdf) to the following pages:
 - your **Uniweb profile**

Some tips on the University website HYPERLINK "<https://www.unipd.it/uniweb>"
<https://www.unipd.it/uniweb>

"Linee Guida Upload documento definitivo per la prova finale" (in italian)

- web page thesis.biologia.unipd.it, with the following credentials

Section Accesso Studenti

Login: **laureando.biologiamarina** Password: **settembre24\$**

Do not upload more than one document

IMPORTANT REMINDER: the deadline for the registration of all exams and activities is **15 days before** the date of graduation.

Drafting and editorial rules which must be strictly followed by all applicants:

The thesis must be in A4 sized paper format.

Use font size 12 with a total of 35 to 45 lines per page, setting the following page margins:

Inner margin 4 cm

Outer margin 3 cm

Upper margin 3 cm

Lower margin 2,5 cm

On the title page include all -and only- the information listed in the included example.

NOTICE: The title of the thesis approved by the supervisor in the online application and the title printed on the title page of the actual thesis must be **exactly** the same.

If needed, the supervisor can request to modify a thesis title previously approved in the Uniweb system, by sending a message to conseguimentotitolo.studenti@unipd.it

The student that has no intention to graduate in this period is asked to cancel the "Domanda di Laurea" from Uniweb page as soon as possible.

Traineeship and Graduation Committee

Padova, 31st May 2024